



LIFE COMMUNITY SERVICES SOCIETY JOB APPLICATION FORM

POSITION APPLIED FOR

| |
|--|
| |
|--|

PERSONAL PARTICULARS

Name as in NRIC / passport (please underline surname):

Address:

Gender ¹

Male Female

Residence status ²

Singaporean PR of Singapore Foreigner

Contact No (HP):

Email Address:

ACADEMIC / PROFESSIONAL QUALIFICATIONS (Please list the most recent one at the top)

| School/Institution | Course Studied | Duration of course | | Qualifications Attained |
|--------------------|----------------|----------------------|--------------------|-------------------------|
| | | Start Date (MM/YYYY) | End Date (MM/YYYY) | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |

EMPLOYMENT HISTORY (Please list the most recent one at the top)

| Period of Employment | | Name of Organisation | Position Held | Gross salary per month | Reason for leaving |
|----------------------|--------------|----------------------|---------------|------------------------|--------------------|
| From (MM/YYYY) | To (MM/YYYY) | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |

OTHER RELEVANT EXPERIENCE:

REFERENCES**(Please provide the details of 2 referees who are not relatives and whom we may approach for reference)**

| Name | Occupation | Years known | Contact no. | Email address |
|------|------------|-------------|-------------|---------------|
| | | | | |
| | | | | |

EXPECTED MONTHLY SALARY**NOTICE PERIOD REQUIRED**

| | |
|-----|--|
| S\$ | |
|-----|--|

OTHER INFORMATION

| | | | |
|---|---|------------------------------|-----------------------------|
| 1 | Have you ever been convicted in a court of law in any country? ³ | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| 2 | Have you ever been convicted of any offence involving child abuse or child neglect? ³ | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| 3 | Have you ever been convicted of any offence under Sections 375 or 376A of the Penal Code (Cap. 224)? ³ | <input type="checkbox"/> Yes | <input type="checkbox"/> No |

- 1 This requirement applies only to program positions. This information is necessary to safeguard the well-being of our service users, who may need to be attended to by staff of the same gender.
- 2 The position is open to Singapore Citizens and Singapore Permanent Residents.
- 3 Due to the nature of the role, and to ensure the protection of our clients and proper management of potential risks, please disclose any past convictions.

DECLARATION

I hereby give consent to my data being used for the purposes of recruitment and employment.

I declare that the information provided in this application and the attachments (if any) is true and correct to the best of my knowledge and that I have not wilfully suppressed any material fact. I accept that if any of the information given by me in this application is in any way false or incorrect, my application may be rejected, any offer of employment may be withdrawn or my employment with the Company may be terminated summarily or I may be dismissed.

I hereby consent to LCSS' collection, retention, and use of my Personal data as contained in this form for the purpose of evaluating my suitability for any position with LCSS. I further consent to LCSS collecting my personal data from any other third party for the purpose of the said evaluation and authorise any third parties (e.g. past and present employers, character referees provided above) to release my personal data to LCSS, in accordance with the Personal Data Protection Act 2012 and LCSS's data protection policy (available at our website (<https://life-community.org/about/corporate-governance/>)).

I do not wish for my personal data to be shared for the evaluation for another job position or to be retained for evaluation for future job openings within LCSS other than this application.

You have the option to withdraw your consent anytime. Withdrawing your consent implies that you will not be considered for any job available in Life Community Services Society. If you wish to withdraw your consent, or you have any queries, please call us at 6387 3700.

Name of Applicant

Signature

Date