

NOTICE OF 27th ANNUAL GENERAL MEETING

NOTICE IS HEREBY GIVEN that the 27th Annual General Meeting of the society will be held at 114, Lavender Street, #02-52 CT Hub 2, Singapore 338729 and virtually via Zoom on 22nd September 2023 at 5:00pm.

BUSINESS

ORDINARY RESOLUTIONS

1. To consider and, if thought fit, confirm and adopt the Minutes of the 26th Annual General Meeting held on 8 September 2022.
2. To consider and, if thought fit, approve and adopt the Statement by the Executive Council for the year ended 31 March 2023.
3. To consider and, if thought fit, approve and adopt the Audited Financial Statements for year ended 31 March 2023.
4. To consider and, if thought fit, approve and adopt the Annual Report for the year ended 31 March 2023.
5. To re-appoint the Auditors for the next financial year ending 31 March 2024.
6. To approve the extension of maximum term limit of 10 consecutive years for Executive Council Members – Mr Nicholas Goh Cher Shuie and Mr Gilbert Tan Yip Wei.
7. To retire Executive Council Member – Mr Seow Kiat Wang.
8. To appoint a new Executive Council for a term of two years, as follows:

| | |
|----------------|-------------------------|
| Chairman | Nicholas Goh Cher Shuie |
| Vice Chairman | Shaun Tan Zhonghao |
| Hon. Secretary | Ng Mi Li |
| Hon. Treasurer | Dawn Tan Ly-Ru |
| Member | Gilbert Tan Yip Wei |
| Member | Ashley Low |
| Member | Esther Khor Chen Chen |
| Member | Wong Raymond |
9. To transact any other business which may properly be transacted at an Annual General Meeting.

LIFE COMMUNITY SERVICES SOCIETY

Registration No. S96SS0100H

(Incorporated in the Republic of Singapore)

This Notice has been made available on the Society's website and may be accessed at the URL <https://life-community.org> on 6th September 2023.

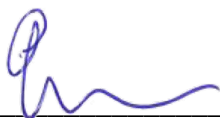
Attached are:

1. Agenda for this meeting (as per above)
2. Minutes of the 26th Annual General Meeting held on 8 September 2022
3. Statement by the Executive Council for the year ended 31 March 2023
4. Auditor's Report for the year ended 31 March 2023
5. The Annual Report for the year ended 31 March 2023
6. Proxy form

Important Notes:

Referencing to clause 9.13 of Life Community Services Society's Constitution, the following arrangements will be adopted for the Annual General Meeting held using a hybrid means of both physical and virtual means:

- (a) A member who will not be able to attend the Annual General Meeting in person may attend the Annual General Meeting by observing and listening to the proceedings of the meeting by electronic means.
- (b) A member may submit questions to the charity via post or email. The questions must reach the charity at least **14 days** prior to the Annual General Meeting.
- (c) All substantial and relevant questions will be addressed by the Board and/or management prior to, or at, the Annual General Meeting. Questions that concern a matter that will be put to a vote will be addressed by the Board and/or management before the closing date for the lodgement of proxy forms. Such questions will be addressed at the upcoming virtual information session on **22 September 2023**.
- (d) A member may only vote by appointing the chairman of the meeting as the member's proxy to vote at the meeting by depositing with the Charity an instrument of appointment (also known as "the proxy form") by post to **114 Lavender Street, #02-52 CT Hub 2, Singapore 338729**, or by electronic mail to **lcss@life-community.org**. The completed proxy form must reach the Society at least **24 hours** before the time for holding the Annual General Meeting. A copy of the proxy form is attached in [Annex 1]. In appointing the chairman of the meeting as a proxy, a member must give specific instructions with regards to voting, or abstentions from voting, in the form of proxy, failing which the appointment may be treated as invalid.



Gilbert Tan Yip Wei
Honorary Secretary

Singapore

Date : 6th September 2023